

## Exhibitors Manual

### Annex 1 at the Participation Contract of RoEnergy Trade Fair September 25-26-27, 2024

#### Participation Conditions

##### A. Definitions and General Provisions

1. RoEnergy South-East Europe, Romania, Timisoara - International Trade Fair of Renewable Energy and Energy Efficiency which will take place in Timisoara in **September 25-26-27, 2024**, is organized by SC R.E.S. GROUP SRL, located on Predeal street, no.9,Bl.7,Sc.D,Et.2, Arad city, Romania, telephone/fax + 40 357436266, website [www.roenergy.eu](http://www.roenergy.eu), e-mail: [info@roenergy.eu](mailto:info@roenergy.eu), registered at the Arad Commerce Register Office with J02/16/05.01.2007, CUI RO 20437841, IBAN RO54 BTRL 0020 4202 N941 95XX (EUR) ; SWIFT BTRLRO22ARA, IBAN RO79 BTRL 0020 1202 N941 95XX (RON)

is referred to as "Organizer" and the exhibition can be called: exhibition, trade fair, event, which includes both display of products and other services: conferences, workshops, roundtable, raffle or other appropriate activities.

2. Organizations, companies, pfa or other legal forms that are exhibiting products or services or who keeps a speech or written works in the exhibition are called: exhibitors, co-exhibitors, visitors, all participants, speakers. An exhibitor may represent only one company or many companies, in which case we are dealing with co-exhibitors.

##### 3. RoEnergy Trade Fair Venue Timisoara 2024

Expovest Pavilion (Senator Hotel), Calea Lugojului, no.7, Ghiroda, jud. Timiș

Any subsequent changes of location due to reasons of force majeure or other economic reasons or other nature, clearly justified, must be notified in writing as soon as possible to the participants. This document applies both in case of changed location and to the present event's location.

4. Date of opening and closing hours of the RoEnergy Trade Fair, details regarding the registration of the participants and the participation conditions are provided and settled in the Participation Contract.

The regulations from the present document, entitled Annex 1 at the RoEnergy Trade Fair Participation Contract, in **Timisoara September 25-26-27, 2024** - Participation Conditions and Annex 2 of the Participation Contract at RoEnergy Trade Fair, in Timisoara September 25-26-27, 2024 - Technical Regulations are supplemented by regulations to the Participation Contract for registering at the RoEnergy Trade Fair.

5. The contract conditions between the organizer and exhibitors are regularized by the Participation Contract, Annex 1 (Participation Conditions ), and Annex 2 ( Technical Provisions/Regulations), application forms from the website: [www. roenergy.eu](http://www.roenergy.eu), the privacy policy. All these documents are notified to the participants through one or more of the following communication ways: via email, phone, post, where applicable.

### **B. Registration of participants and acceptance of participation**

1. The registration at the RoEnergy Trade Fair is done after filling in and signing the Participation Contract and other documents related to it by the persons empowered to do this. For the registration in order to be valid it is necessary that all the papers and documents for registration to reach at the organizer until the deadline mentioned in the contract, and the organizer to accept the registration of the exhibitor, unless there are other agreements between the two sides.

2. From the moment of the acceptance of the registration at the trade fair of the exhibitors, all the contractual agreements between the two parties come into effect. Parties who are blamed of non-compliance with the rules in the contract owe the payment of the damages produced starting from that date.

3. The organizer reserves the right to cancel the registration of any participant if the full payment was not made until the deadline mentioned on the invoice.

4. All business and personal data of the participants are processed in accordance with the laws of incidents in the field, the participants giving automatically their consent in this purpose. Also, the organizer may delegate, in function of the specific activity, that a third party should handle, by abiding the law, the processing of these data.

### **C. The provisions relating to space exposure**

The exhibition space is defined as being the space located inside the hall/pavilion ( built space, delimited by walls, ceiling, etc.) or external space (space arranged in the open air).

1. With a day or two days before the opening of the trade fair, but not sooner, the exhibitors will take in possession their exhibition space, with all related facilities, according with the Participation Contract and of other documents. Those who do not comply with the deadline of undertaking their space, are liable to support the annulment of the participation contract.

After the end of the trade fair, the exhibitors are required to give their stands/booths in perfect function conditions, without any damage, under signature, after a preliminary examination, made by the organizer. During the running of the trade fair, all exhibitors are required to submit all the necessary measurements regarding the use of the exhibiting space according to the purpose and theme of the exhibition, maintaining the cleanliness and assuring the security of the own stand, goods and personnel.

Full responsibility for any kind of inconvenience or damage during the trade fair, both in relation to persons, goods and property of the exhibitors, are for exhibitors only.

2. Exhibition stands and outdoor exhibiting spaces are granted to the participants according to the provisions from the Participation Contract, other formulars and related documents, unless otherwise specific instructions.

3. In the absence of an exhibitor until the day before the opening of exhibition, the organizer reserves the right to allocate his space to another exhibitor, without payment of any compensation. Therefore, the exhibitor who didn't come at the trade fair cannot request the refund of the money.

4. Exhibitors must use only the space that was assigned by the organizer and paid for it.

5. Participation at the trade fair of the co-exhibitors shall be made only by their initial registration, by charging a fee of registration and also a co-exhibitor fee. The co-exhibitor company has exactly the same rights and obligations like the main exhibitor.

6. During the trade fair it is not permitted to move the products without the express consent of the organizer and only for exceptional grounds to do so. All the exhibitors are required to obey the general rules of use of sound, light, hygiene, advertising in a way that it doesn't cause any discomfort to the other participants at the trade fair.

7. Exhibitors can exhibit in their own area only their products or services for which the organizer has given permission under the Participation Contract.

8. The organizer reserves the right to change the dimensions, size, form and appearance of the assigned space if the trade fair interests requires or in case of force majeure or fortuitous events, without paying any compensation. To the exhibitor who's booth was changed, this will receive an equivalent stand and the payment of the new stand will be calculated accordingly if situation needs it.

9. Stands are allocated by the organizer according to the participant registration request, in chronological order, unless there are no previous early booking.

#### **D. Rules of labor protection, work safety and health**

1. The organizer is dedicated to national and international principles and standards, which always put security before any trade issues: "**First of all is safety!**"

2. All exhibitors are required, have the obligation to know and fully respect the rules of labor protection, safety and health, as reflected in national and international rules, PSI (Prevention and Firefighting), the legal principle "No one can claim ignorance of the law." Until signing the participation contract, the organizer should respond to the requests for information on safety legislation, occupational safety and health.

By signing the Participation Contract, the participants implicitly accepts all the Organizer's conditions. All participants to the event are required to personally train their employees and collaborators, including their own, regarding the knowledge and obedience of labour protection, safety and health at work, both in terms of people and goods.

3. All exhibitors and participants are required to comply with the Law 307/2006 on fire, all safe exits and entrances must be let free .

4. The supply with utilities (water, electricity, gas), handling equipment, machines, and technologies should be made compulsory only according to the specific rules relating to authorizations and approvals that goes along with it. Exhibitors are solely accountable and held responsible for any incidents, explosions or other damage to the trade fair, which may affect the property or / and people.

5. It is totally forbidden the introduction or use of any dangerous or prohibited substances inside the space where the trade fair it is held.

6. Exhibitors are required to protect themselves against any outbreaks of fire by taking all the necessary precautionary measures. Depending of the situation, the exhibitors are required to obtain all the consents and approvals necessary regarding the protection against fire, the sources of electricity, batteries, stoves, heating devices based on gas, flammable materials and other similar sources which may affect the safety and security of persons and property.

7. Exhibitors have the duty to know and apply all rules in order to prevent accidents, to protect people, goods and the property of the exhibition.

8. It is forbidden to start internal combustion engines, for demonstration purposes, within the pavilions or at the exhibitor's stand.

9. Fuel storage inside the booth is prohibited. The use of any flammable materials and those that drip, melt or emit toxic gases at the time of burning is totally prohibited inside the exhibition hall but also outside during the exhibition.

10. Hanging different objects or materials on/by the exhibition hall ceiling, is prohibited. All the customized booths / stands build by the exhibitors, exhibitors that are showcasing with their own booths, must use materials that are fireproof, meaning Non- inflammable, to comply with the rules of safety. It is forbidden to ensure the structure of the stands by anchoring the exhibition's ceiling in the hall/pavilion.

**D.1.1. General measures in the field of work safety, emergencies and health at the exhibition hall, inside the Expovest Pavilion (Senator Hotel), Calea Lugojului, no.7, Ghiroda, jud. Timiș, 25-26-27 September 2024.**

Regarding the work safety and health protection, all the participants (exhibitors and their personnel, collaborators and exhibitors' named representatives, participants to conferences, workshops, roundtable and other events similar related to Trade Fair manifestation, have the following obligations:

- to ensure the participation of their staff to the general introductory training in the field of Health and Work Safety done before the opening of the Trade Fair activity;
- to ensure that the personnel involved in transport and stand /booth mantling and dismantling which makes the contract's object, is qualified and / or trained in health and work safety regulations, according to the legislation in force;
- to ensure qualified staff at the stand / booth who know very well the technical characteristics, fire prevention, operation mode and safe exploitation of the provided work equipment;
- to provide professional training in terms of work safety and health protection of their staff for the activities that will run at their stand/booth;
- to impose to their own staff, employees and collaborators to comply with all general and specific measures of health, fire prevention and work safety applicable to activities held on their stand/booth;
- not to make any changes to the electrical installations on their stand/booth; any change will be requested in writing to the Trade Fair organizers;
- not to carry out any interventions, repairs, modifications, adjustments of their work equipment on their stand/booth, other than those required for practical demonstrations accepted by the organizer only
- to exhibit, display on their stand/booth equipment that meets the essential safety requirements applicable under the legislation in force, backed up by accepted legal compliance. Immediately inform the organizer of any event produced on their stand;
- record any work accidents happened in the exhibitor's stand or according to the report prepared and legally approved ;
- record any incidents/accidents, suffered by the staff inside the exhibitor's space, according to the report prepared and legally approved, if the accident was not due to causes attributable to the organizers;
- to inform the trade fair visitors' about the potential risks of accidents to which may be exposed while assisting to certain presentations or demonstrations and of the prevention measures which the visitors must comply to;
- any damage produced during the trade fair it is in the exclusive responsibility of the one who caused it
- to ensure, when required by law, specific security signage stand activities by the exhibitor;

**D.2. Measures in the field of Prevention and firefighting - PSI . In the field of PSI the participants (exhibitors and their own staff, collaborators and other representatives,**

**participants in conferences, workshops and other similar events related to the trade fair) to the trade fair's manifestations in the premises of the exhibition space**

Participants (exhibitors, collaborators, employees, etc.) have the following obligations:

- to ensure that the own staff is participating to the general introductory training in the field of emergency situations at Expovest Pavilion (Senator Hotel), Calea Lugojului, no.7, Ghiroda, jud. Timiș, before handing over the stand/booth;
- to ensure the knowledge by the staff of rules of conduct in case of fire and the fire escape plan presented during the introductory general training;
- to impose to own staff / personnel measures of organization of prevention and extinction of fire including those about alerting, announcing, people orientation from stands to exits as well as on how to use the first technical intervention means like: fire extinguishers, hydrants
- to minimize the fire hazard resulting from the stand activity;
- to ban to the staff the smoking and the use of open fire on the stands, on the corridors, conference rooms, offices; smoking is only allowed in specially arranged places and expressly marked if they exist;
- do not store a liquid fuel on the stand;
- not to make changes or improvisations to the electrical installations of the stand; any changes will be requested only to the organizers;
- to use approved electrical appliances and insulated conductors on the stand
- constantly keep an eye on the electrical appliances which are on their stand, and at the end of the trade fair's opening hours **the exhibitors must unplug** them from their booth's sockets, this it is compulsory;
- to immediately announce to the organizers, by any means, any burst of fire on the stand
- each exhibitor must have on his stand his own fire extinguisher, if the case impose it
- not to store any materials on the traffic routes on the exhibition's corridors, but only inside their stand which was assigned by participation contract;
- to fix the exhibiting materials inside their stand in a way that they do not impede the persons' evacuation in case of fire;
- any damage is the exclusive responsibility of the one who caused it

## **E. Prices**

1. The invoice must be paid in Euro or Ron (Romanian currency) depending on the case, at the exchange rate of that day when the invoice is made, at the exchange rates posted by BNR (National Bank of Romania) at the day when the invoice is issued.

2. The participation fee at the trade fair is calculated based on the net costs per square meter, as in the following example: for a booth with a raw area of 10 square meters, at a price of 9 euros per sqm ( without furniture), it will be charged a fee of 90 euro (10 m X 9 Euro / sqm = 90 Euro ). At this the organizer may charge other additional fees depending of the exhibitor's requests ( like panels / walls, furniture, carpet, accessories...). To all prices will be added the VAT.

3. The fee must be paid into an account recommended by the organizer on the invoice, specifying exactly what constitutes the money paid.

4. Organizer may offer discounts or exemptions to organizations, companies, without any explanation.

5. Additional costs. To the initial fee, charged to the exhibitor at the trade fair registration, the organizer may charges additional fees, depending of exhibitors' requests for extra services. (Here can be for example the payment for advertising, standard construction booth, extra furniture / accessories, for the security service, cleaning or other similar services, characteristic to manifestations of this kind).

## **F. Payment Method**

1. The total fee due to the organizer must be paid by exhibitors according to the invoice. Any complaints regarding the calculation of the initial sum or other specifications mentioned on the invoice are required to be sent to the organizer within 14 working days, otherwise they are no longer valid. To be considered as payment made, must be paid the full amount specified on the invoice or invoices.

2.If the exhibitor, after having paid the initial fee requests the recalculation of the invoice, this thing can be done by paying an additional fee of 100 RON net without VAT or the equivalent in euro, depending on the case.

3.If after the registration and payment, the exhibitor fails to fulfill any of the conditions assumed by Participation Contract or the present document, the organizer may reserves the right to cancel his participation without the payment of any damages.

4.Co-exhibitors must meet exactly the same conditions of participation as every exhibitor, each co-exhibitor being a debtor. The co-exhibitors are obliged to appoint a common representative, who is also responsible for all co-exhibitors.

5. If the exhibitor, after had registered at the exhibition and signed the participation contract, changes his mind, he cannot be entirely exempt from the registration fees. This rule is subject

to certain conditions and exceptions: if the exhibitor is not present at the exhibition from various causes, which can be proved as being very serious problems, from the amount already paid by the exhibiting company, it will be retained 65% of the initial fees if the Organizer will be announced with at least 90 days previous the trade fair opening. This sum are costs already made by the organizer before that time, for at least some of the services, such as, for example, advertising services and taxes, ( the fact that the exhibitor has received promotion through the organizer's newsletters, advertising carried in the media, etc.), the withdrawn exhibitor already gaining some benefits from the organizer. Companies canceling their participation at the exhibition with only 30 days before the opening of the exhibition, will be retained 85% from the total initial fees for keeping the exhibiting space blocked and damaging the organizer's image by leaving an empty space.

6. Under normal circumstances, the exhibitor cannot revoke the registration already made for the participation to the exhibition.

7. The money representing additional taxes must be paid as indicated on the invoice, into the account of the organizer in the terms mentioned on the invoice. If exhibitor / exhibitors does not pay the total tax due to the organizer (initial fee for registration and space rental plus the additional fees), the organizer has the right to distraint upon the exhibitor's goods, the organizer can sell the goods in order to cover all the financial liabilities made with the exhibitor involved.

### **G. Specific Organizer's Obligations**

1. The organizer must make all the necessary things in order to organize an event of high professional, ethical and moral norms, as stipulated in the Participation Contract and related documents.

2. To ensure the professional running of the trade fair by ensuring the internal and external policy. Also, the organizer has a moral obligation, to offer suggestions or tips to exhibitors related to various problems that may occur to them, even if is not at all in the responsibility of the organizer. For example, problems with accommodation, transport of goods etc..

3. To continuously communicate with the exhibitors for the trade fair's good running and to supervise for the smooth running of the trade fair.

4. The organizer has no obligation, in any respect, regarding the introduction/entering in

the country (in Romania) of the exhibitors' products intended to be displayed at the exhibition. This refers to the fact that the organizer of trade fair and the owner of the exhibition hall have no obligations regarding the customs of the products/goods, transport of products (from the country of origin to the exhibition, respectively from exhibition outside to the country of origin or elsewhere) and products' storage from the day of entry Romania until the exhibition opening. The Exhibitor is obliged to carry out on his own expenses and in accordance with the Romanian laws, all the necessary things with due diligence regarding the previously mentioned above aspects.



The exhibitor must transport the products at the exhibition hall only with one or maximum 2 days before the trade fair opens, not at all sooner before opening. After closing the exhibition, the exhibitor is obliged to assemble and transport back all the products/goods on his own expenses and logistic. No products or boxes or other items related will be left at the exhibition hall after the trade fair will be finished, otherwise a storage fee will be imposed.

Also, the exhibitor must take care and supervise directly, at his own expense, the unloading and uploading /manipulation of their products, from the means of transport arrived at the exhibition hall up to the products' introduction inside the exhibition hall to his stand included.

6. The trade fair organizer has no obligation or any involvement in obtaining the entry visa into Romania for the exhibitors. Obtaining the visa is the sole and fully responsibility of the exhibitor, the trade fair organizer cannot be involved in any way or held responsible. Also, the exhibitor who registered for the exhibition, but did not obtain the entry visa in Romania, is no longer entitled to request any refund of the trade fair paid booth/stand amount.

7. The organizer does not offer any transport services / loading/unloading nor storage of the goods/products on the basis of this agreement/participation contract.

8. The organizer does not ensure the printing of logos, banners or other types of customized graphic elements for the exhibitors' booths at the trade fair. Related to banners or others related, exhibitors are fully responsible for their own arrangements on their booths and walls.

## **H. The Exhibitor's Obligations**

1. The exhibitor must fully respect the deadlines set by the organizer regarding the installation/mantling and dismantling of the stands (booths). The organizer is NOT responsible with the storage of the exhibitor's goods nor its cardboards, boxes etc, or the downloading and transport of the exhibitors' goods to their booths. The exhibitor must assure the storage of his goods by himself. If an exhibitor dismantles his stand / booth before the official ending date of the trade fair and before the ending hours of the last day of the trade fair, he must pay a penalty fee of 800 EURO, for damaging the organizer's image, leaving empty the exhibiting space for the visitors.

2. The exhibitor must keep in perfect operating and clean condition all the equipment taken, exhibiting furniture, walls. Are completely forbidden the performing of any improvised work to the organizer's equipment, furniture, walls, electronics or blinds. It is prohibited drilling, cutting, pasting, painting the exhibition walls, their damage will be automatically charged to the exhibitor.

3. The exhibitor must immediately notify the organizer of any problems occurred during the trade fair.

4. Prior obtain the organizer approval, for products to sale during the trade fair.

5. Exhibitors are required to bear the damages payment as a consequence of damaging by them the exhibiting furniture, chairs, walls, electronics, booths or other similar buildings, without any prior notice or any right to objecting. The amount of damages will be set by the organizer, through a protocol signed on the spot immediately after seeing the problem. This report has legal power of enforcement, without any prior notification or complaint.

### **I. Endowment / Booths/ Stands equipment/ Mantling / Dismantling**

1. The rule is that the exhibitor is equipping his stand according to his business, but in line with the legal regulations and the showroom space. In this case, the exhibitor is required to complete the stand with the equipment / building of the stand, until the date specified in the participation contract. The exhibitor remains the solely responsible for the entire personalised construction and graphics, equipment of his stand/booth after receiving it from the organizer.

2. If the exhibitor wishes the organizer's help, this thing must be agreed once the Participation Contract is signed, by paying an additional fee, negotiated separately depending of the case.

3. Since taking over the booth and even before the opening of the trade fair, the exhibitors are required to comply with all the regulations of the labor safety and health protection at work until the exhibition is finished and the booths are dismantled. Exhibitors are the solely responsible for the occurrence of undesirable events following to respond according to the Romanian law. The organizer will not assume any responsibility if the exhibitors' personal items or other personal things are left unsupervised on their booths/stands.

4. Applications for rental of additional pieces of furniture, equipment or other goods must be requested to the organizer with at least with six weeks before the trade fair's opening.

5. In case that the exhibitors will leave their goods/products on their stand/booth, after the deadline for releasing the exhibiting space, after the ending of the Trade Fair, the goods will be removed and stored on the exhibitors' expenses perceiving for the their storage and handling a fee of 2 Euro / sqm / day, calculated for the entire area until the date of releasing the space, with the specification that neither the RoEnergy organizers nor Pavilion Expovest will not be held liable for the security and integrity of the exhibitors' goods in question, the goods will not be returned to the exhibitors / participants in cause without the full payment of the storage and handling services.

The exhibitors have the obligations to take all the necessary measures not to leave their exhibits (goods, equipment or other), on their stand / booth after the ending of the Trade Fair.

**Mantling** - the Exhibitors who have personalized / **customized booths**, not the standard booths offered by the organizer in the invoice, must come in 23 and 24 September 2024, with **2 days before** the Trade Fair's opening in order to build their own booths with their own builders, starting from 11.00 o'clock in the morning until 15.00 pm.

Exhibitors who have instead **the rental standard booths** built by the trade fair organizer, as mentioned in the fiscal invoice, must come with **one 1 day** before the opening of the trade fair

in **24th** September, in order to arrange their booths with products, banners etc, starting from 10.00 o'clock in the morning until 15.00 pm.

**Dismantling all the exhibitors' booths** will be made on **27th September Friday, 2024**, immediately after the Trade Fair's closing hours, at 14.00.

#### **J. Arrangements for ensuring goods and people**

1. The appearance of any undesired, adverse events (accidents, fire, explosion, etc.) must be announced immediately to the fire department, police or emergency public services in Romania.
2. The organizer is obliged to do all that is necessary for the smooth running of the trade fair. The organizer responds only to the contractual provisions and the pre-contractual, and also for the acts of his employees in case of serious or intentional negligence.
3. The organizer cannot be held responsible for any other reason. Organizer cannot be held responsible for the equipment exhibited and held by the exhibitors or for the deeds of the exhibitors or visitors.
4. The organizer recommends that exhibitors should have insurance for their products and life insurance for the own staff / personnel.

#### **K. Provisions regarding the workshops, products' presentations, video, advertising**

1. The organizer must approve in advance in writing, any physical material or artistic part of the exhibitor's program. May be presented only the firms listed in the registration form.
2. The organizer is prohibiting any political event, manifestation if it wasn't approved in advance.
3. The organizer is announcing that any kind of music produced by mechanical reproduction must comply with the law no. 8 / 1996 of copyright.
4. The organizer must approve in advance any event, advertise, otherwise the action can be canceled.

#### **L. Event Support**

1. Situations may arise beyond the organizer's will – not obtaining the minimum number of exhibitors, fortuitous causes or due to force majeure etc, which makes it impossible to held the trade fair or the conferences, and as a consequence the organizer has the right to cancel, postpone or reschedule the trade fair, but only based on precise causes, the occurrence of actual cases, non-repairable in time. Also, the organizer has the right to restrict the trade fair or to change its location or date, but only with the announcement of all exhibitors in due time.
2. In situations where the trade fair is postponed, from the reasons given in paragraph (paragraph 1, letter L), the organizer is **entitled to retain 30%** from the total amount

collected from each exhibitor, to cover the costs already made in organizing the event so far, until that moment, including paying the VAT to Romanian Ministry of Finance from issued fiscal invoices.

3. When the organizer is forced to shorten or cancel part of a program (conference, workshop, presentation or other previously announced), the exhibitors or other participants cannot claim a payment of any damages.

#### **M. Provisions regarding the security of the goods, objects, cleanliness and order**

1. The exhibitors have the duty to ensure security of his own booth, during the exhibition, of his exposed objects, exhibited goods, the organizer has no responsibility in assuring this.

2. The organizer shall ensure that the order in the exhibition space is done, but only for the common areas, not occupied by exhibitors. At the specific request of the exhibitors, the organizer may mediate this service, in providing a security service, but the exhibitor must pay an additional fee.

3. Exhibitors are required to maintain cleanliness in the whole perimeter of the exhibition, otherwise risking a surcharge of 15% of the initial booth fee. Upon request, the organizer may mediate to the exhibitor a specialized cleaning firm.

4. Exhibitors are required to keep a decent atmosphere during the exhibition and to not pollute with the sound, visual or olfactory, or otherwise the other exhibitors or visitors. If the organizer finds that any of these provisions were violated, he is entitled to intervene and restore the order and discipline in the exhibition.

#### **N. Provisions regarding the intellectual property and patent rights**

1. The exhibitors are the only responsible for compliance with the copyright and patent rights.

2. If the organizer finds a violation of these rights, it must make everything possible to enter in legality.

#### **O. Registration in the catalog, exhibitors tickets, video and photography**

1. Registration of exhibitors in the catalog is made in alphabetical order, with an additional fee. The logo in order to be inserted in the catalog it must be paid extra by exhibitors.

2. Exhibitors are obliged to provide correct and legal information, on their own responsibility. After the initial registration of the order for the catalog, the organizer cannot make any corrections.

3. All the exhibitors will receive from the organizer with one day before the opening, the badges, which will be mandatory to wear by exhibitors during the whole exhibition.

4. Filming and photography are possible only after prior approval of the organizer.

5. The exhibitors have the right to film / photograph their own stands without any approval but only after the public trade fair's opening hours.

## **P. Jurisdiction**

1. Any issues encountered during the running of the exhibition will be solved amicably as possible it can.
2. Any ambiguities, conflicts emerged between the organizer and exhibitors / participants will be resolved amicably as possible. Otherwise, disputes will be resolved in the courts of the city of Arad, applying the laws of Romania without exception.
3. All documents and agreements signed between the organizer and exhibitors / participants have a contract value.
4. All participants are required to know and respect the safety regulations of people and goods, even if in the organizer's documents were not mentioned a specific or general rules from Romanian laws.
5. Possible applications of exhibitors, not covered in the documents, contract, by the organizer can be solved in time from the moment of bringing them into the attention of the organizer.

## **Annex 2 at the Participation Contract of RoEnergy Trade Fair September 25-26-27, 2024**

### **Technical Regulations**

#### **A. Building the stands/booths**

1. Usually the exhibitors choose the standard stands provided by the organizer. If there are certain preferences, these requests must be specifically asked within a reasonable time in order that the customized stand to be constructed under optimum conditions.

No matter of the situations, the exhibitors are required to use the area with responsibly, being forbidden to change the stand's walls by drilling, screwing, beating nails or other similar operations.

2. The building of the stands must be in compliance with the OUG 195/2005 on environmental protection and fire fighting, of the PSI law number 307/2006 on preventing and extinguishing fires and in compliance with the laws which are governing the constructions in Romania.
3. In the case that the exhibitor chooses to build a customized stand, he must send in due time any related documents necessary to the organizer.
4. It is forbidden to display products such as equipment with open flame, flammable products, batteries or other products similar that may affect the safety and security of persons and goods

inside the exhibition space, to provoke explosions etc. In case that the exhibitors are wishing to exhibit such products, it may be possible that this thing can be settled under the Law jurisdiction and regulations by exposing this kind of products on an outer, open air surface assuring all the safety measures.

## **B. Rules for safety, health and security at work, protection of personnel**

1. The mantling and dismantling of the stands must be executed according to the Romanian safety labour laws.

2. The exhibitors, their employees and the visitors must comply with all the rules regarding the protection against fire, explosions, floods, accidents or of other nature that may cause body injuries or life-threatening.

3. The exhibitors are solely responsible for the installation, storage, supervision and handling their equipment, machinery, facilities, handling of flammable liquids, liquefied gas, gas or other flammable or inflammable substances.

4. Introduction at the exhibition, only in an outer delimited space, it is strictly prohibited inside/indoor the exhibition hall, of flammable liquids must be in compliance with the law 307/2006 and only after a prior approval in writing of the organizer. Also, the exhibitor is obliged to abide the law 1340/2001 regarding the control of boilers, pressure vessels and hoisting equipment. In case of the introduction of liquefied gas in the exhibition, but only at an outer open space, the exhibitors are required to abide the law 319/2006 on safety and health law and the law 307/2006 on preventing and extinguishing fires.

5. Smoking in stands and whole pavilion it is strictly prohibited.

## **C. Electricity**

1. The electricity must be used in compliance with legal norms of labour protection.

2. The organizer is not responsible for any damages caused by power interruptions or fluctuations. Exhibitors must take all measures to ensure safety and emergency power required by law in force.

3. Each exhibitor will be provided, where appropriate, with one outlet paying a certain fee for it. A qualified representative from the organizer will provide for the outlet installation and will stop the power after closing hours, according to the safety rules. Every day after the exhibition program, after 15 minutes from the closing hours the entire hall power will be stopped on grounds of security and safety law.

## **D. The Exhibition Insurance**

1. Exhibitors are advised to have an insurance with specialized companies, to protect their goods and persons exposed against the occurrence of adverse incidents (fire, explosion, theft, destruction, accidents).

2. The organizer is not responsible for the production of any undesirable event, and caused casualties, the exhibitors being the only responsible, liable in such situations.

3. Exhibitors are obliged to ensure themselves, from the first contact with the exhibition space, inside or outside, to become aware of the existence of procedures for emergency evacuation, fire extinguishers, emergency routes, smoke and gas detectors, and other similar warning systems.